

UTEP COLLEGE OF HEALTH SCIENCES – Spring 2024 Advising Information

REGISTRATION DATES	<p>Registration opens by Classification (based on Cumulative Earned Credits)</p> <p style="padding-left: 40px;"><u>Seniors</u> (90+ credit hours) – October 23rd</p> <p style="padding-left: 40px;"><u>Juniors</u> (60-89 credit hours) – October 30th</p> <p style="padding-left: 40px;"><u>Sophomores</u> (30-59 credit hours) – November 6th</p> <p style="padding-left: 40px;"><u>Freshmen</u> (0- 29 credit hours) – November 13th</p> <p>Credit total does NOT include the hours are you registered for in current semester</p> <p><i>Special Populations (Military-Affiliated, Student-Athletes, CASS Registered) may have an earlier registration date.</i></p>
REGISTRATION ERRORS	<p style="text-align: center;">Most Common Registration Errors</p> <p><u>Closed Section</u> – Full Course</p> <p><u>Class Restriction</u> – Restricted to Specific Classification (i.e. Jr. Status Required)</p> <p><u>Departmental Approval</u> – Requires Approval from the Course’s Department*</p> <p><u>Prerequisite & Test Score Error</u> – Course or Placement Test Required</p> <p style="padding-left: 40px;">*For Permissions/Overrides: Email your <u>academic advisor</u></p>
UNIVERSITY CAREER CENTER	<p style="text-align: center;">University Career Center</p> <p style="text-align: center;">https://www.utep.edu/student-affairs/careers/</p> <p>As you complete your undergraduate degree, it is never too early to get involved on campus and prepare for a career after graduation.</p> <p>The University Career Center provides career planning tools for career preparation, internship opportunities, and student timelines to guide you on your path to success.</p> <p>You can contact the Career Center at careers@utep.edu or 915-747-5640 Located in Union West Room 103</p>
COURSE WAITLISTS	<p style="text-align: center;">A waitlist is used if you want to “get in line” for a spot in a full class</p> <ol style="list-style-type: none"> 1. Check if course has a waitlist available under WL Cap (Capacity), WL Act (Actual), WL Rem (Remaining) 2. If waitlist space is available, Go to Add/Drop Courses and enter the 5-digit CRN # in the class worksheet boxes. 3. Select “Waitlisted” from drop down menu for specified course. 4. You will be notified by email if space is available and you have ONLY 24 hours to go into Goldmine and register for the course. <p><i>For assistance on how to register for courses, visit https://www.utep.edu/student-affairs/registrar/students/registration.html or call Enrollment Services (915-747-7321)</i></p>
ADVISOR CONTACT INFO	<p>Have questions? If you have any questions, email your advisor from your miners.utep.edu email with the following information: 1) Name, 2) UTEP ID, 3) Request/Questions</p> <p>Academic Advisors (Assigned based on first letter of student’s last name):</p> <ul style="list-style-type: none"> • A, B, C, I, J, K Denise Tovar datovar2@utep.edu • D, E, F, G, H, Q, W, X, Y, Z Samantha Fernandez snfernandez@utep.edu • L, M, N, O, P Alejandra Avalos aavalos8@utep.edu • R, S, T, U, V Alondra Miranda ajmiranda@utep.edu <p>CHECKING EMAIL: You are responsible for checking and reading your miners.utep.edu email regularly - at least once/day is suggested. Important information (including graduation information, urgent deadlines, advising information) will only be sent via email.</p>

FINANCIAL AID ELIGIBILITY INFORMATION

1. Federal financial aid will only count courses required for your degree plan for aid eligibility.
 2. **Check your courses:** After you register, log on to Goldmine, select “Degree Evaluation” and follow the steps to generate your request. At the top of this report you will find “Area Name: Non-Contributing Courses.”
- If there are no courses listed there (as shown below), then all of your registered courses are required for your degree and will count towards your financial aid eligibility.

Area Name: Non-Contributing Courses							
These course(s) are not a part of your approved degree plan and will not count towards financial aid eligibility.							
Met Requirement	Term	Satisfied By	Title	Attribute	Credits	Grade	Source
Yes	In-progress non-contributing						
Total Credits and GPA :					0	0.00	

- If there are any courses listed there (as shown below), then those courses are currently **not counting towards** your financial aid eligibility. If you believe any course(s) listed here is/are **required** for your degree plan, **contact your academic advisor as soon as possible** so they can check your records and provide assistance.

Area Name: Non-Contributing Courses							
These course(s) are not a part of your approved degree plan and will not count towards financial aid eligibility.							
Met Requirement	Term	Satisfied By	Title	Attribute	Credits	Grade	Source
Yes	In-progress non-contributing	Fall 2020 Summer 2020	PE 1101 Fitness for Life WS 3390 Women’s Studies: Special Topics		1.0 3.0		Reg Reg
Total Credits and GPA :					0	4.00	

Consult this webpage for more information:

<https://www.utep.edu/student-affairs/financialaid/eligibility/degree-plan.html>